



**THE JHARKHAND STATE COOPERATIVE MILK
PRODUCERS' FEDERATION LTD.**

FTC Campus, Sec-2, H.E.C., Dhurwa, Ranchi – 834004

Ph.: +91-(0651) 2543062, MOB: 7544003404/7360035219,

Email: purchase@jmf.coop



TENDER DOCUMENT

(COMPLETE BIDDING DOCUMENT)

Tender Invitation
for Supply of Printed PVC Cast Heat Shrink
Sleeves for Flavoured Milk Glass Bottle

Single Stage – One Part Bid

Tender No. JMF-PP-Supply Shrink-Sleeves/2020-21/027

Important dates:

Publication of Tender Notice : 09/06/2020

Receipt of completed tender : 16/06/2020 till 05:00 PM

Filled in tender document duly signed & stamped in all pages of tender document should reach us on or before **date** at the below Email ID Only:

Email ID: jmftenders@jmf.coop

Name of Tenderer : _____
Address : _____

Tel./ Mob. no : _____
Email Address : _____

Tender Fee: Rs. Nil/-

All rights reserved. This material is confidential and proprietary of The Jharkhand State Co-operative Milk Producers' Federation Ltd(JMF) and no part of this material should be reproduced, published in any form by any means, electronic or mechanical including photocopy or any information storage or retrieval system nor should the material be disclosed to third parties without the written authorization of JMF



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1. Introduction:

When the famous White Revolution of the seventies and eighties – Operation Flood - swept through the country, Jharkhand, then a part of undivided Bihar served merely as a market and saw little of its benefits. Even though India stood self-sufficient in milk production, the eastern state of Jharkhand still depends on import of milk from other states. It was only in June 2013 when **Jharkhand State Cooperative Milk Producers' Federation Ltd. (JMF)** registered office at H.E.C., Sec-II, Dhurwa, Ranchi, (Jharkhand) – 834004 was formed by the Government of Jharkhand under Jharkhand Co-operative Societies Act, 1935 with brand name '**Medha**' with an aim to promote dairying as a source of livelihood in the rural parts of the state and propel Jharkhand towards self-reliance in milk and milk products.

JMF under the management of National Dairy Development Board (NDDB) started the milk procurement, processing and marketing activities in the state after taking over the existing Government Dairy at Ormanjhi in August 2014 and subsequently three other dairies at Deoghar, Koderma & Latehar. In 2016 NDDB supported in building a 1 Lakh Litre State of the Art Dairy Plant at Hotwar, Ranchi for the Jharkhand Milk Federation and today it is providing an alternative livelihood options to around 20000 rural families in the state of Jharkhand.

Jharkhand (झारखण्ड) is a state in eastern India. Ranchi was the centre of the Jharkhand movement (a movement called for a separate state for the tribal regions of South Bihar, northern Orissa, western West Bengal and the eastern area of what is present-day Chhattisgarh). The Jharkhand state was formed on 15 November 2000 by carving out the Bihar divisions of Chota Nagpur and Santhal Parganas. It's known for its waterfalls, the elegant Jain temples of Parasnath Hill and the elephants and tigers of Betla National Park.

Ranchi, the state capital has been selected as one of the hundred Indian cities to be developed as a smart city under PM Narendra Modi's flagship Smart Cities Mission. The city has a moderate climate and was the summer capital of Bihar until Jharkhand was separated in the year 2000. It is popularly known as a "City of Water Falls".


Area: 652 km²

Metropolitan area: 1,295 km²

Elevation: 651 m

Weather: 34 °C, Wind N at 13 km/h, 29% Humidity

Population: 10.7 lakhs (2011)

The word '**Medha**'  means *Goddess Sarasvati-the Deity of Knowledge*. Like the purity of the reverent deity, our sincere effort is to provide the people of Jharkhand the best of nature.

Our core philosophy at Medha is to stay true to our roots with a commitment to serve the people of the state with the best quality, hygienic, unadulterated milk which contributes to the development of a healthy and strong people i.e.,

'Har boond mein Sehat, Har boond mein Jharkhand'



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Instruction to Bidder / Tenderer

1. The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Document. Failure to furnish all information or authentic documentation required by the Bidding Document may result in rejection of the Bid.
2. The Bid shall comprise of two envelopes (one containing the Technical Bid and the other the Financial or Price Bid) to be submitted simultaneously under one main envelope.
3. The Bidder shall submit the Technical Bid and Financial Bid using the appropriate Bid Submission Format provided in Bidding/ Tender document or as requested in Bid document. The forms/ formats must be completed without any alterations to their format, and no substitutes shall be accepted.
4. Tender bid can be sent by post/ courier or submitted by hand at our office by time as specified in tender notice. Tenders received late will be rejected.
5. Bid can be submitted by hand or by post/ courier. For bids submitted by post or Courier, it is bidder's responsibility that bid reaches our office on or before the scheduled time and date.
6. In case tender opening date is declared a Holiday, bids shall be opened on next working day at the same time specified in tender.
7. The unit rates and the prices shall be quoted by the Bidder entirely in Indian Rupees unless otherwise specified in Bidding/ Tender document in case of International Competitive Bidding (ICB). All payments shall be made in Indian Rupees only, unless otherwise specified in the Bidding/ Tender document.
8. To establish their eligibility, Bidders shall complete the eligibility criteria specified /requested in the Bid/ Tender document.
9. To establish the conformity of the Goods and Related Services to the Bidding Document, the Bidder shall furnish as part of its Bid, the documentary evidence (specifications, designs and drawings and others), supply samples where asked for, demonstrate trials or carry out tests as specified in Bidding /tender document.
10. Any attempt by a Bidder to influence the Procuring Entity "The Jharkhand State Cooperative Milk Producers' Federation Ltd. (JMF)", in the examination, evaluation, comparison, and post qualification of the Bids or Contract award decisions may result in the rejection of its Bid, in addition to the legal action which may be taken by the Procuring Entity under the Act and the Rules.
11. Information relating to the examination, evaluation, comparison, and post-qualification of Bids, and recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process until information on Contract award is communicated to all Bidders.
12. To assist in the examination, evaluation, comparison and qualification of the Technical or Financial Bids, the Bid evaluation committee may, at its discretion, ask any Bidder for a clarification regarding its Bid. The committee's request for clarification and the response of the Bidder shall be in writing.
13. Any clarification submitted by a Bidder with regard to his Bid that is not in response to a request by the Bid evaluation committee shall not be considered.
14. The determination of qualification of a Bidder in evaluation of Technical Bids shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder and in accordance with the qualification criteria indicated in Qualification and Evaluation Criteria. Factors not included in Qualification and Evaluation Criteria shall not be used in the evaluation of the Bidder's qualification.
15. The Bid evaluation committee shall have full powers to undertake negotiations where it deemed necessary. Negotiations may, however, be undertaken only with the lowest Bidder(s) only.
16. JMF reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids at any time prior to Contract award without assigning any reasons thereof and without thereby incurring any liability to the Bidders.
17. JMF shall award the contract to the Bidder whose offer has been determined to be the lowest in accordance with the evaluation criteria set out in Evaluation and Qualification Criteria and if the Bidder has been determined to be qualified to perform the contract satisfactorily.



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TENDER NOTICE

Jharkhand State Cooperative Milk Producers' Federation Ltd. (JMF) invites Single Stage One Part Unconditional Tenders / Bids /Offers from Manufacturers / Suppliers of PVC Cast Heat Shrink Sleeves equipped with sophisticated technology and sound financial capability for supply of **Printed PVC Cast Heat Shrink Sleeves for flavored Milk glass bottles** on F.O.R. basis to our Dairy Plant located at Ranchi, Jharkhand -835217 (India).

The Head Office is Located at Ranchi (Jharkhand) and is inviting offers as per prescribed proforma

The quantity detail is mentioned as below:

S. No.	Description	Printing colour job	Approx. Qty	No. of Variants	Total Qty
1.1	Printed PVC Cast Heat Shrink Sleeves for Flavoured Milk Glass Bottles -200 ml	4 - 6 colour	1,00,000 Pcs per Variant	02 to 04	02.0- to 4.0 Lakh pcs (approx.) in total as per variants

Detailed specifications for is enclosed as Annex-I

The tender document can also be downloaded from our website www.jmf.coop

Filled in tender document duly signed & stamped in all pages of tender document with subject line: **“Tender for supply of Printed PVC Cast Heat Shrink Sleeves”** should reach us on or before **16 June 2020 by 17:00 Hrs.** at the below Email ID ONLY.

Email ID: jmftenders@jmf.coop

Bids/ Offers submitted in other email IDs other than above will not be acceptable/ considered.

The rate offered shall be on ‘Free Delivery at Site (F.O.R.)’ Basis to be delivered at our below Dairy Unit/Dairy Plant:

Medha Dairy Plant,

(A Unit of Jharkhand State Co-Op. Milk Prod. Fed. Ltd.),

Beside Birsa Munda Central Jail,

Hotwar, Ranchi – 835217. (Jharkhand)

Mob: 7544003404 / 7360035219

Please note that acceptance of bids/offers in email are due to lockdown conditions all of India in wake of COVID-19 pandemic as per GoI/ GoJ notifications.

Any corrigendum, updates etc. relating to this tender will be published only in our web site and not in any other media including newspaper. Therefore, interested bidders may regularly visit our website or contact the undersigned.

Managing Director
Jharkhand State Co-Op.
Milk Producers' Fed. Ltd.



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(Tender Details)

The Jharkhand State Co-Op. Milk Producers' Fed. Ltd. (JMF) invite **ONE PART BID/ TENDER** for supply of Printed PVC Cast Heat Shrink Sleeves for flavoured Milk Glass Bottles – 200ml Cap. to our Dairy Plant on the following terms as detailed below:

1.	Item to be supplied	: PRINTED PVC CAST HEAT SHRINK SLEEVES FOR FLAVORED MILK GLASS BOTTLE – 200 ML CAP AS PER VARIANT.
2.	Quantity	: 1.0 Lakh pcs per variant.
3.	Validity of Offer	: 90 days from the date of due date of submission.
4.	Supply/ Delivery	: Within 10 days from the date of technically and commercially clear purchase order and approval of design / art work by JMF whichever is later
5.	Cost of the Tender document	: Rs. NIL
6.	Tender/ Offer Submission Mode	In Email To be submitted in email ID: jmftenders@jmf.coop
7.	Consignee/ Delivery Address	: Medha Dairy Plant Beside Birsa Munda Central Jail, Hotwar, Ranchi – 835217 (Contact No. 7544003404/ 7360035219) Email: purchase@jmf.coop Website: www.jmf.coop
8.	Last date & time for submission of Bid / Tender	: 16 June 2020 by 17:00 Hrs
9.	Date and time of opening of Part I Technical Bid Document	: N/A
10.	Date and time of opening of Part II Technical Bid Document	: N/A



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12. Eligibility /Qualification Criteria: -

- 12.1. The bidder should be a Manufacturer /Supplier equipped with sophisticated technology and sound financial capability for continuous supply of Printed PVC Cast Heat Shrink Sleeves and have minimum three years' experience in supply in the same name & style to different Institutions, dairies, Cooperatives etc. The bidder should furnish relevant documents/ purchase orders as proof.

Note: If necessary, the manufacturing Unit of the bidder shall be inspected by the Federation.

- 12.2. The bidder should not have been blacklisted by any dairy, Cooperatives or Institutions.
- 12.3. **The Bidder must have PAN number and GST number.**

JMF reserves the right to verify/seek confirmation of all original documentary evidence submitted by Bidder in support of above-mentioned eligibility criterion. In case any information furnished by the bidder is found to be false/incorrect at any stage, the bid shall be summarily rejected and no correspondence on the same shall be entertained.

Required documents to be submitted along with filled in tender documents:

- 12.4. Certificate of incorporation of the firm (Company act/ Partnership etc.)
- 12.5. I.T. Return for the last three (03) Financial Years & latest GST return.
- 12.6. Turn over certificate from Chartered Accountant or Audited Financial Statement (Last 03 FY) must be submitted in support of required turn over.
- 12.7. Copy of last 3 purchase orders for the materials of same nature. All the documents should be self-attested and sealed.
- 12.8. List of the clients.
- 12.9. ISO Certification copy or same (if any)
- 12.10. The bidder, if a manufacturer, copy of manufacturing license/factory license etc. should be submitted with tender. If not a manufacturer, then manufacturer's authorization letter /form duly signed with seal by the manufacturer on the manufacturing firm's letter head is to be submitted.

* Under the Tender Evaluation process, the eligibility and qualification of the Applicant/ Agency will be first examined based on technical aspect respect to eligibility criteria. Further the Price Bid/ Offer shall be considered for only those Applicants whose technical Applications are responsive to eligibility and qualifications requirements.



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13. General Terms & Conditions: -

- 13.1. The the bidder should submit its company's profile in the format enclosed as '**Annex-II; Tenderers' Profile**' duly signed and stamped along with copy of the Income Tax return for the last three financial years, GST Registration Certificate, Clients' List, copy of license to manufacture polythene film, order copies (if any) and others as requested.
- 13.2. The bidder/ tenderer has to offer /quote the rate in the prescribed format "**Annex-III (A): Price/ Commercial Bid**" only as part of the bidding process. The bidders should quote the rates/ prices in Indian Rupees only on F.O.R. basis delivered at site.
- 13.3. Offers should be strictly according to our requirement / specification and scope of work, failing which it may not be considered.
- 13.4. **For price comparison, Landed Price for Ranchi- Jharkhand (FOR destination excluding unloading charges at sight)** will be taken into consideration which includes Cost of Cylinders, Value Addition Cost of the Supplier, Packing Cost, Freight Cost with applicable GST.
- 13.5. **Clarification of Bids:** To assist in the examination, evaluation and comparison of bids, the empowered committee/ official may ask bidders individually for clarification of their bids, including breakdowns of unit prices. The request for clarification and the response shall be in writing or e mail, but no change in the price or substance of the bid shall be sought, offered or permitted except as required to confirm the correction or arithmetical errors discovered during the evaluation of the bids.
- 13.6. **Validity of the offer/ Quotation:** The quotation must be valid for **90 days** from the date of due date of submission of tenders/quotations. JMF reserves the right to request the Bidder for the extension of the validity of the quotations. The Bidder will be at liberty to accept or reject the request.
- 13.7. **Payment Terms:**
100% within 30 days after the delivery of the goods at the site of Plant, and its acceptance by concerned JMF authorized person/ department on submission of ORIGINAL Bills & C.O.A with Food Grade Certificate. The payment will be made through NEFT/RTGS only.
- 13.8. **No payment shall be claimed by the supplier for cylinder making charges for printing of our selected design on the Poly films. The cost of cylinders shall have to be borne by the supplier as the cost of cylinder of art design and printing are deemed included in the quoted rate FOR destination price. (To be mentioned in Price bid only).**



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- 13.9. **Force Majeure:** In the event of any unforeseen circumstances directly interfering with the supply of goods/work/service arising during the execution of order such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, earthquakes, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Bidder shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Either party shall have the option to terminate the contract on expiry of 30 days of commencement of such force majeure by giving 14 days "notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other.
- 13.10. **Dispatch:** Dispatch within **15 days** from the date of technically and commercially clear purchase order and approval of design / art work by JMF whichever is later. In case the order is placed on the basis of scheduled deliveries, the first consignment should be supplied within 30 days after receipt of delivery schedule and approved artwork whichever is later.
- 13.11. **Penalty:** In case of default in supply at any time, 1/2% penalty per week chargeable on the total ordered value and will be deducted from the bills.
- 13.12. **Maintaining ethical standards in business:** It is highly necessary for the manufacturers/ suppliers to ensure that business ethics are maintained at the highest degree with us. In no case we will be able to tolerate any unethical practice by the supplier / manufacturer by way of offering either cash or in kind or compensation in any form either to get the rejected material accepted or to get higher volume of the business than the approved quantity.
- 13.13. Negligence on the part of the tenderer in preparing the tender confers no right for withdrawal of the tender after the bid has been submitted to the Federation.
- 13.14. The conditions mentioned in different parts of the tender documents are co-related and explanatory to each other. If any of the points are found contradictory, JMF decision will be final and bidding
- 13.15. Each page of the tender documents should be signed by the tenderer. The Tenderer/ bidder should put his initial on all pages of the tender document.
- 13.16. The tender document submitted by a tenderer shall become the property of the Federation and the Federation shall have no obligation to return the same to the tenderer.

14. Other Terms & Conditions of the Tender:

- 14.1. Tenderer is not allowed to use his own discretion in any respect once the Purchase Order is placed. Any change or amendment is required for execution of work, a written confirmation to this effect should be obtained in advance. The quantity projected may be increased/decreased or the Orders may be split to selected suppliers as per discretion of the Federation.
- 14.2. Tenderer should write rates both in figure and words in price Bid. In case of any discrepancy, rates in words will be taken into consideration.
- 14.3. **Jurisdiction:** In case of any dispute, arising out of the contract, the same will be referred to sole arbitration of M.D., Jharkhand State Cooperative Milk Producers' Federation Limited or his authorized representative whose decision in the matter



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will be final and binding on both the parties. For all legal matters & dispute Ranchi court shall be our jurisdiction.

- 14.4. On finalization of the tender, the Purchase Order will be placed to the successful bidder along with detail terms & conditions for carrying out supply. The Federation has complete discrepancy power to allot the quantities among the successful bidder.
- 14.5. JMF reserves the right to approve more than one supplier at different rates. The party other than the lowest bidder shall be termed as alternate supplier(s). The Purchase Orders on such alternate supplier(s) shall be placed on failure of the first party on account of non-confirmation to the prescribed quality/services/ other terms & conditions as given in the Tender document/Purchase Order. This shall be deemed risk purchase.
- 14.6. JMF also reserves the right to cancel the bidding process or to accept or reject any or all the offers without assigning any reason thereof. Managing Director, JMF shall be Arbitrator in case of any disputes and his decision will be final and binding on both the parties. For all legal matters & dispute Ranchi court shall be our Jurisdiction. Any money found recoverable shall be recovered under the public Demand Recovery Act without prejudice to any other mode of recovery.
- 14.7. Parties who have been suppliers of JMF in the past shall also have to comply with all these conditions. No relaxation whatsoever shall be given to them

I/WE DECLARE THAT I/WE HAVE GONE THROUGH THE ABOVE-MENTIONED CONDITIONS BEFORE FILLING UP OUR RATES AND SUBMISSION OF THE TENDER PAPER. I/WE ARE AGREEABLE TO ABIDE WITH THESE CONDITIONS UNTIL THE FINALISATION OF THE TENDER.

Enclosure(s):

1. **Name:**
2. **Name of Firm:**
3. **Address:**
- 4.
5. **Signature & date:**



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Annex-I

15. SPECIFICATIONS OF PVC CAST HEAT SHRINK SLEEVES FOR FLAVORED MILK GLASS BOTTLE – 200 ML:

S No	Particulars	Specifications	Reference Test Method
1	Material	PVC CAST HEAT SHRINK SLEEVES (For 200ml Glass Bottle)	Physical Verification
2	Appearance	Dry, clean, free from dust and foreign matter	Physical verification
3	Odour	Shall be free from any extraneous odour	Physical verification
4	Height	80mm ±1mm	IS 2508:1984
5	Dia	90mm – 91mm and open length of sleeve- 182-183mm (10 mm overlap sealing excluded)	IS 2508:1984
6	Pin holes	Nil	Physical verification
7	Printing	4 to 6 colours as per our approved art work. <i>(Shall be neat and clean without any defects. Proper quality ink, free from toluene shall be selected as per IS 15495. Also, it shall not show any significant removal of the printed ink)</i>	Physical verification
8	Average Thickness	40-45 Micron (GSM-50 to 55)	Physical verification
9	Gloss	150%	Physical verification
10	Shrinkage	TD-55 to 60, MD- 4 to 6	Physical verification
11	Certificate	Certificate shall be furnished by the manufacturer with each consignment, certifying that the granules used for the manufacture of the co-extruded film are virgin, food grade, non-toxic and confirms to IS: 10146 standards. Ink used is toluene Free.	Physical verification
12	Food Safety Aspect	It should be free from dust, dead insects.	Physical verification

Note: The supply to accompany with 'Food Grade Certificate' for the items along with raw material's Food Grade Certification copy.

The Glass Bottle diagram is enclosed as – Annex-IV for reference purpose.



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Annex-II: Tenderers'/Bidders' Profile

No	Details										
1	Name of Tenderer/ Bidder										
2	Type of Firm: Ltd Co/ Pvt. Ltd. / Partnership/ Proprietor										
3	Address of Registered Office										
4	Email address										
5	Details of Key Personnel: CEO/ MD/ Director(s): Fin. & Accounts Manager: Business Development Manager:	<table border="1"><thead><tr><th>Name</th><th>Contact Nos</th></tr></thead><tbody><tr><td></td><td></td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr></tbody></table>	Name	Contact Nos							
Name	Contact Nos										
6	Office Tel. Nos.										
7	Nature of Firm: Manufacturer/ Traders / Auth. Dist. / Dealer										
8	Year of Establishment										
9	Name of Product, you Deal										
	Please, Specify in separate sheet (As per below Format)										
	S. No	Item Description (Shortly)	Make/Brand								
10	Goods & Service Tax (Please submit copy)										
11	PAN No (Please submit copy)										
12	Turn Over Of last 3 Year (Rs.)	1. 2. 3.									
13	If You have maintained any quality standard (Pl. Specify)										
14	Name of Clients (Please specify in separate sheet)										
15	Min. Lead Time Required (Days)										
16	Bank Details Name of Bank: Branch: Account No.: IFSC Code:										
17	Documents to Be Attached 1. Copy of Registration + PAN Copy + GST Regn. 2. ISO Certificates (if any) 3. Auth. Dealership (if any) 4. Fin. Statements 5. Product Brochures 6. Copy of PO's (Min.5)										
Recommendation:											
Seal & Sign. Of Tenderer											



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Annex-III: Price Bid

PRINTED PVC CAST HEAT SHRINK SLEEVES FOR FLAVORED MILK GLASS BOTTLE – 200 ML CAPACITY.

Quoted price should be inclusive of Basic price, Packing & Forwarding, Freight, Transit Insurance and GST on F.O.R destination basis, mentioning delivery period.

A). F.O.R price per Unit (Ex-Ranchi) inclusive of cylinder charge.

Sl No.	Item Description	Parameters	Price for 4 colour printing	Price for 5 colour printing	Price for 6 colour printing	% of wastage	Yield of Pouches per Kg	Remarks
			Rs. per pc	Rs. per pc	Rs. per pc			
1.1	Printed PVC Cast Heat Shrink Sleeves for Flavour Milk Glass Bottle – 200ml	135mm - 140mm (Dia) 80mm ±1mm (height) Qty: Per Variant- 1.0 Lakh pcs per variant min Total Variants- 02 to 04						

Dispatch period: _____ within ____ days from the date of technically and commercially clear purchase order and approval of design / art work by the customer whichever is later.

Bidder is mandatorily required to provide the detailed price of the quoted bid price detailing with Base price, P&F, Freight/Transportation, Cylinder Charge GST & Others on F.O.R. basis.

[Signature of Authorized Signatory with stamp & date]



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Annex-IV: Glass Bottle 200 ml

